COMPENSATION SERVICE

BUSINESS MANAGEMENT DIVISION

SPP Functions in VBMS Core

Version 0.1.1. - April 2021

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Summary

The Claims Automation 17.1.2 release of VBMS Core (October 7, 207) contains changes to allow for updates to Military Service Information that were previously available only in the Search Participant Profile (SPP) application.

The following SPP functions can now be done in VBMS Core:

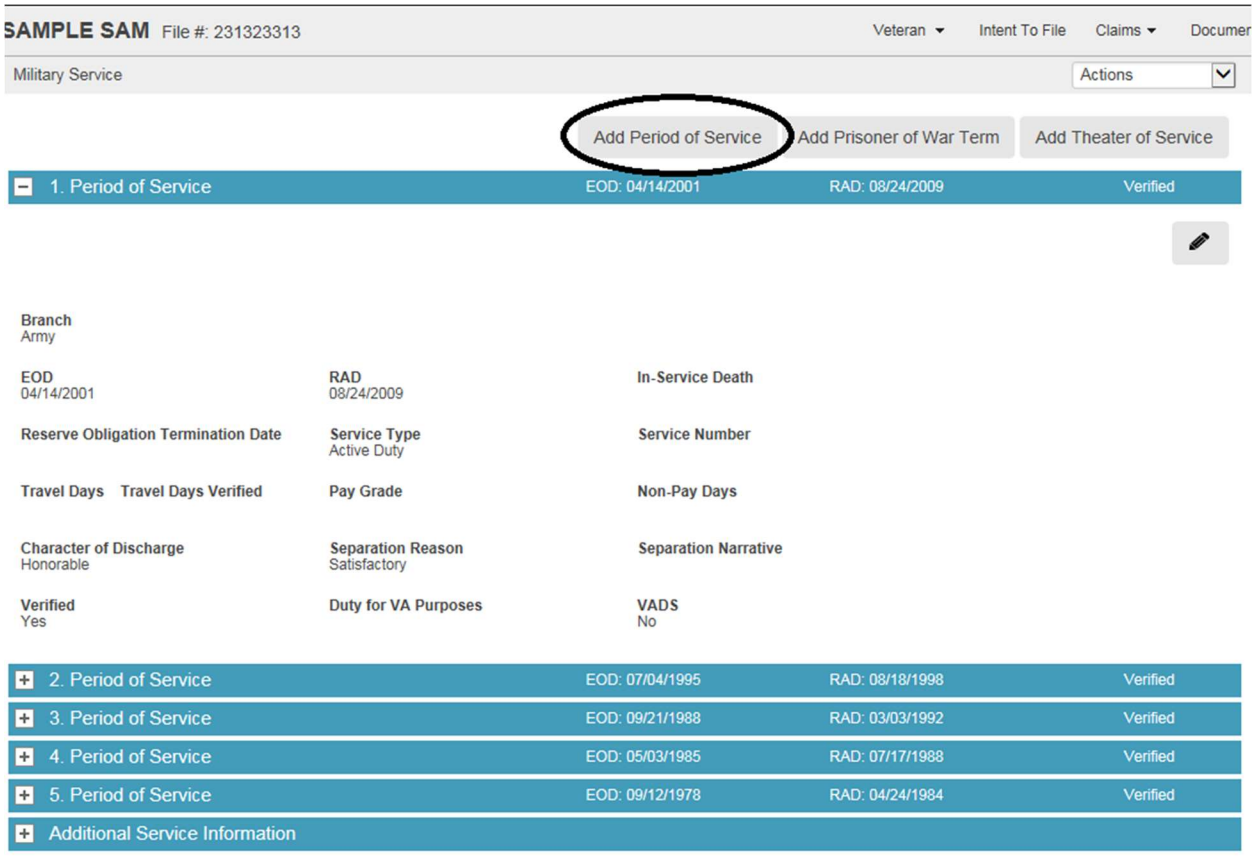
- Add/Edit/Delete Military Tours
- Add/Edit/Delete Prisoner of War (POW) information
- Add/Edit/Delete Military Theater information
- Update Veteran Date of Birth

Add/Edit/Delete Military Tours:

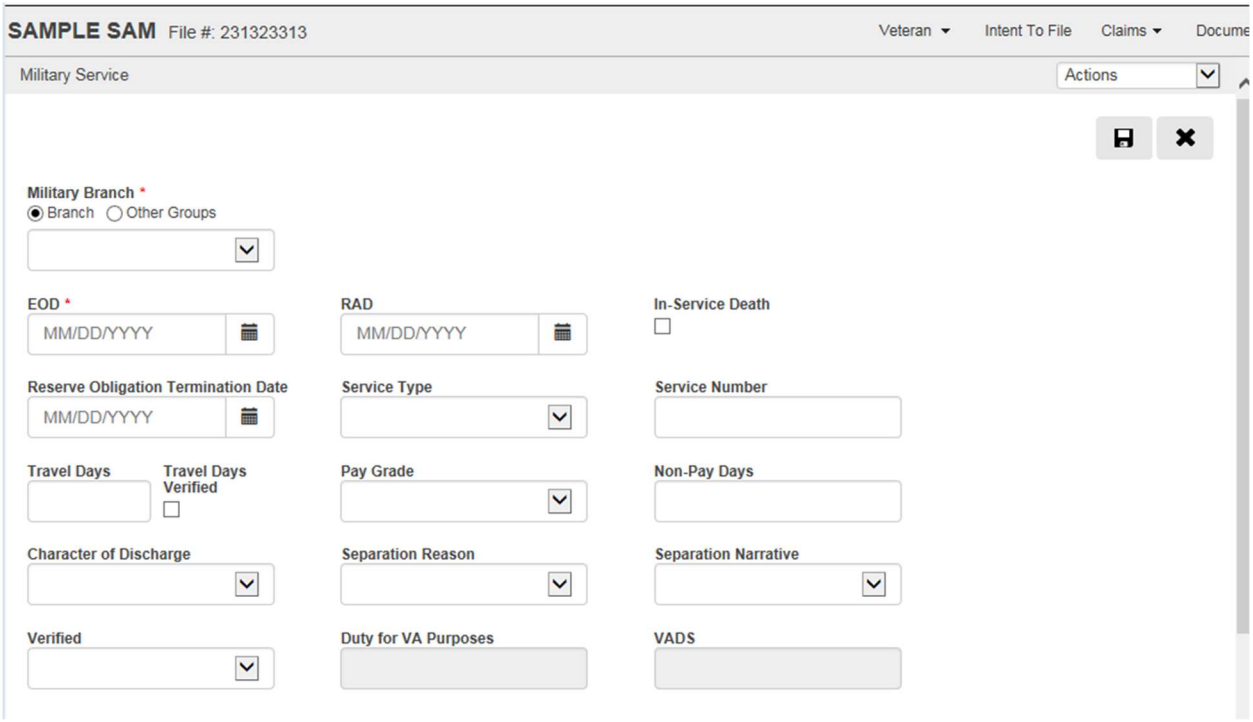
Add a Period of Service/Military Tour

If a Veteran has more tours than can be captured and correctly populated from BIRLS, it may be necessary to manually add more tours to the database.

1. Search for the Veteran and access the Military Service screen.
2. Select the Add Period of Service button/link.



Data entry fields will be available to record information about an additional period of service.



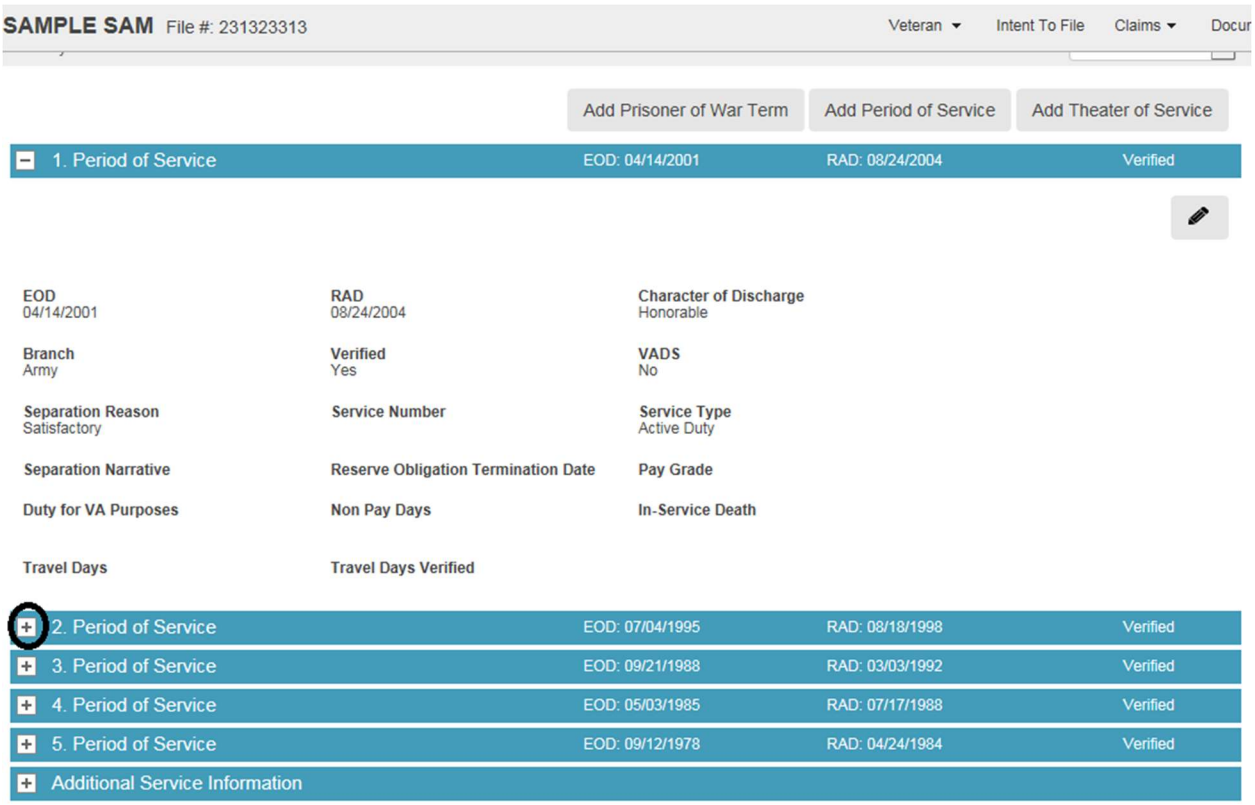
3. Record the tour data.
4. Select the save icon to save your entries

   Or

5. Select the X icon to cancel the update process.

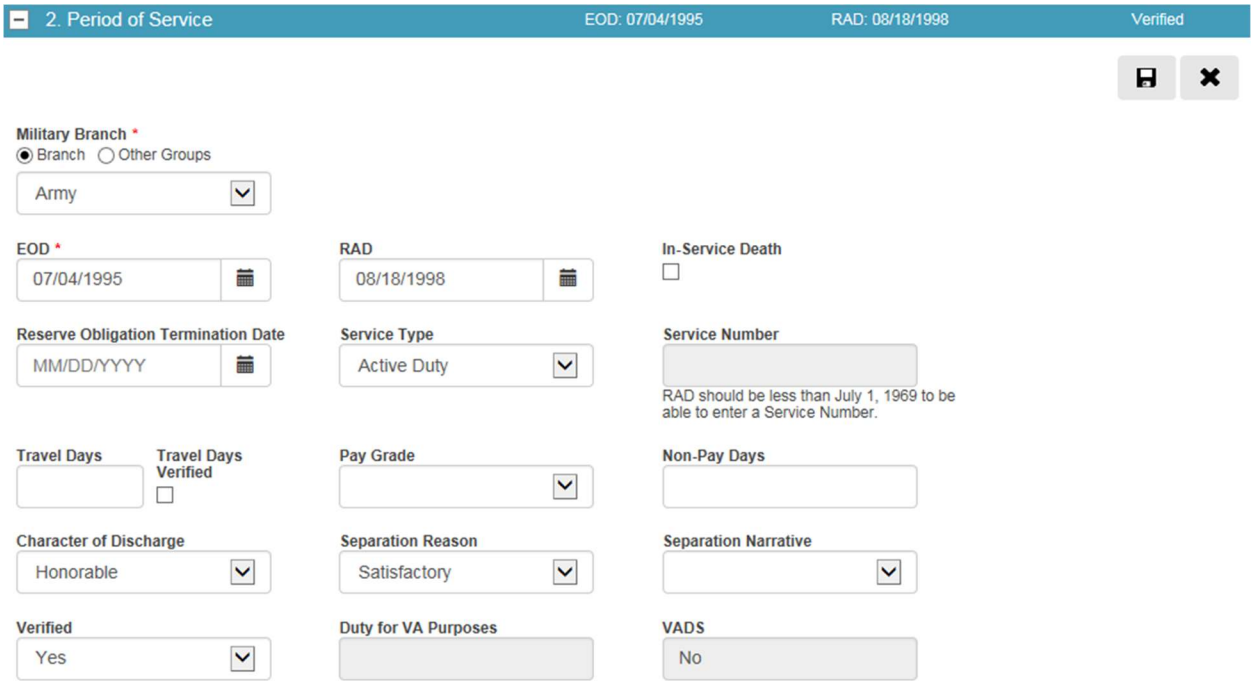
Edit a Period of Service/Military Tour

1. Select the + sign next to the tour and expand to view the details of the period of service/tour.



2. Select the pencil icon to access the data fields.

3. Update the information as appropriate.



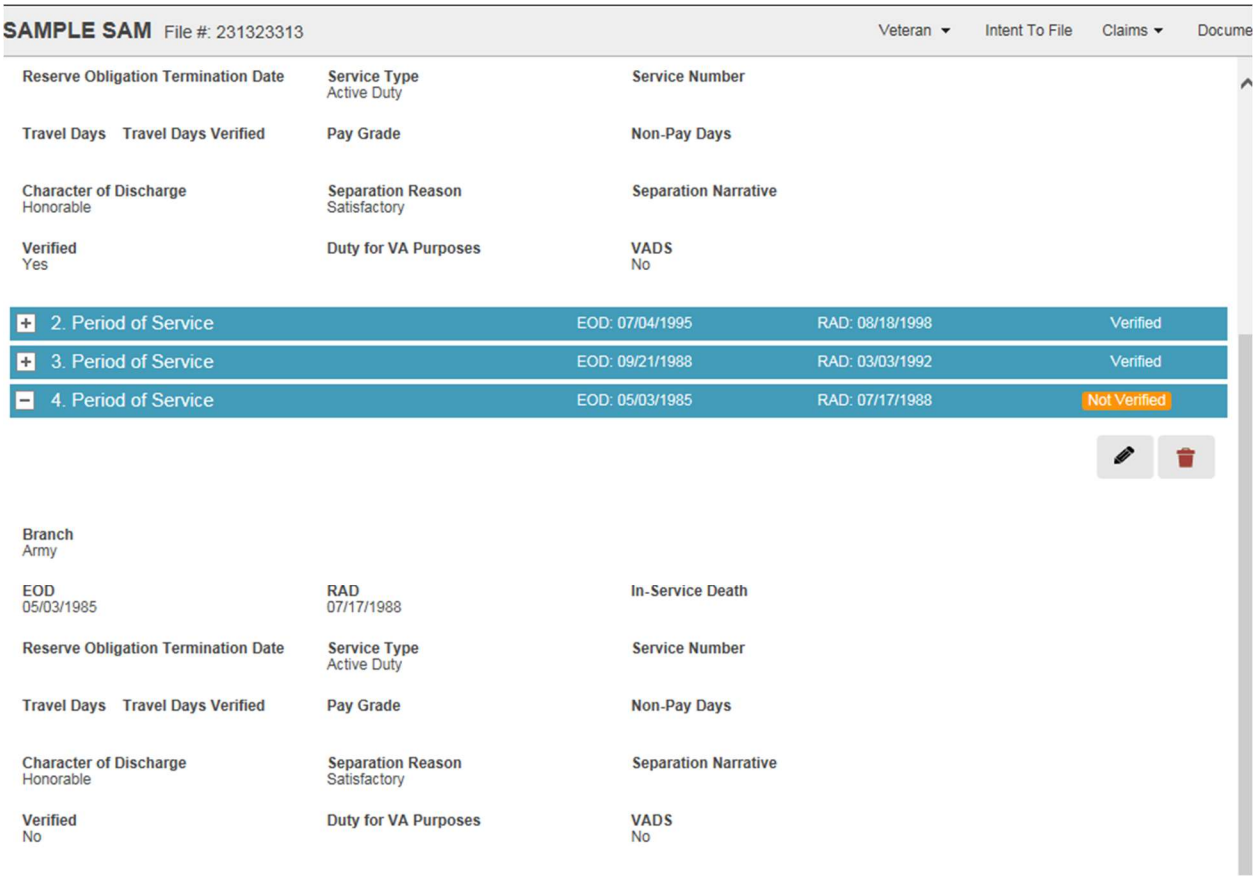
4. Select the Save icon.

Delete a Military Tour

Only tours that are not verified can be deleted.

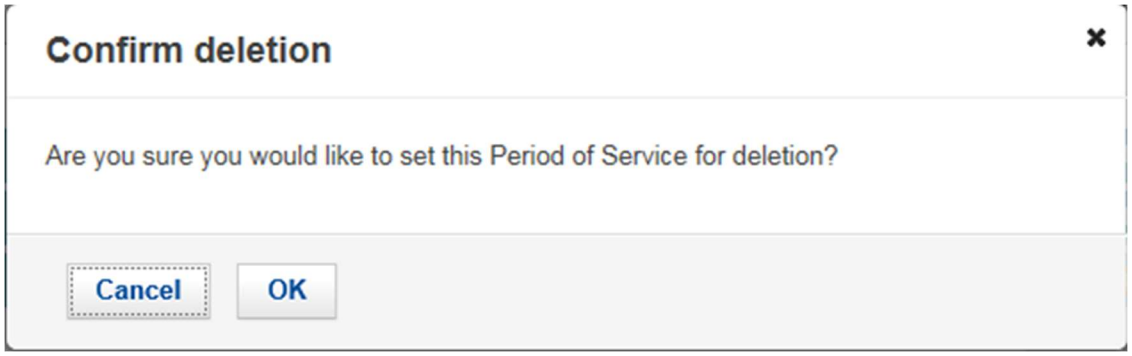
If a tour has previously been marked as verified in error is to be deleted, you must first edit the tour to change the verified indicator from yes to no or unknown.

After saving that change, select the pencil icon for that tour again and the delete icon will be available.



Select the delete icon

A confirmation message will display where you have the option to cancel or continue with the action to delete the tour.

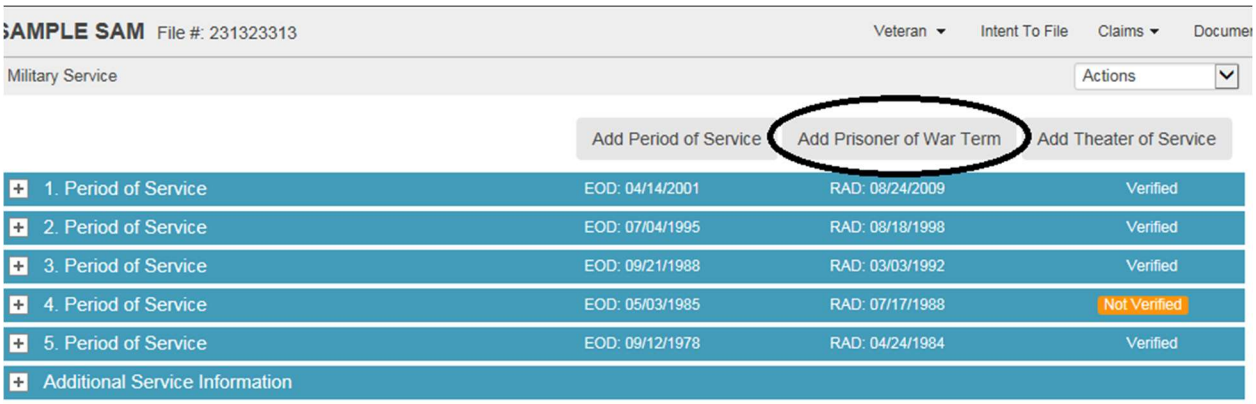


Add/Edit/Delete Prisoner of War Information

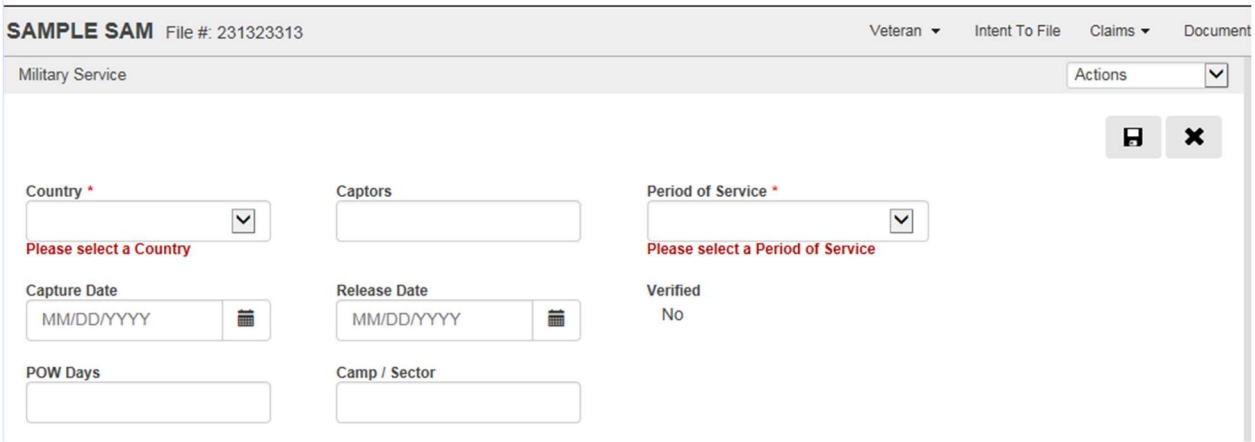
POW information can now be managed in VBMS Core.

Add Prisoner of War Information

1. Search for the Veteran and access the Military Service screen.
2. Select the 'Add Prisoner of War Term' button/link.



Data entry fields will be available to record POW information.



3. Record the POW data.
4. Select the save icon to save your entries

Or

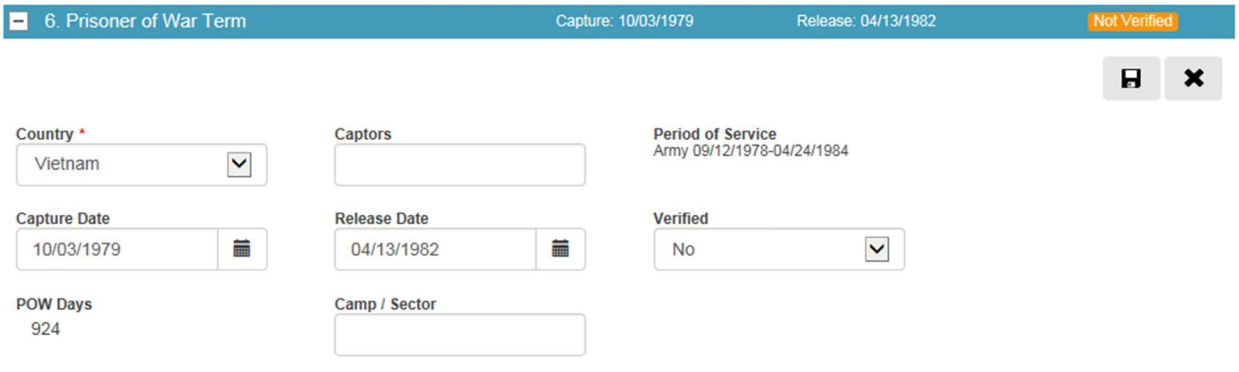
5. Select the X icon to cancel the update process.

Edit Prisoner of War Information

1. Select the + sign next to the Prisoner of War Term and expand to view the details for that term.

2. Select the pencil icon to access the data fields.

3. Update the information as appropriate



4. Select the Save icon

Delete a Prisoner of War Term

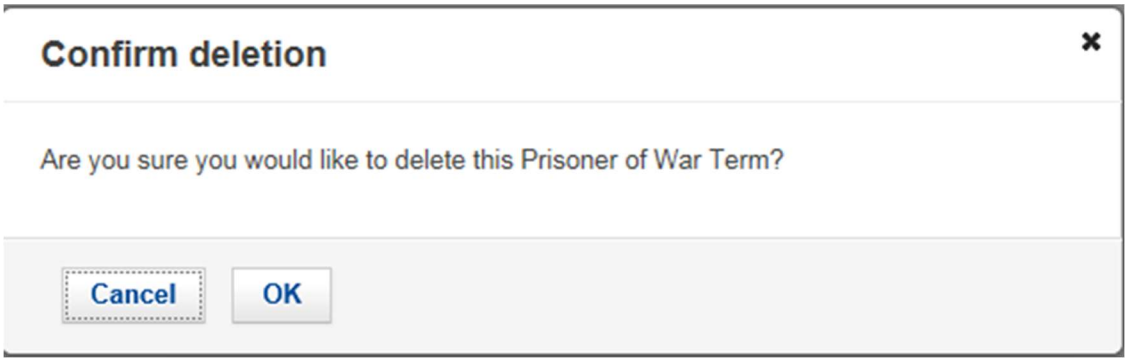
Only POW terms that are not verified can be deleted.

If a term has previously been marked as verified in error and must be deleted, you must first edit the term to change the verified indicator from yes to no or unknown.

After saving that change, select the pencil icon for that term again and the delete icon will be available.

Select the delete icon

A confirmation message will display where you have the option to cancel or continue with the action to delete the term.

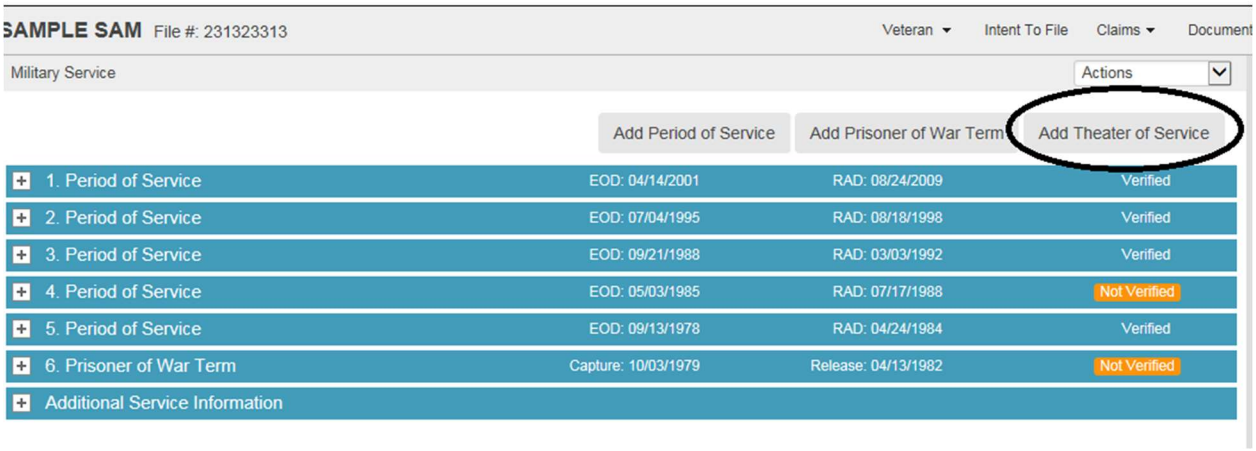


Add/Edit/Delete Theater Information

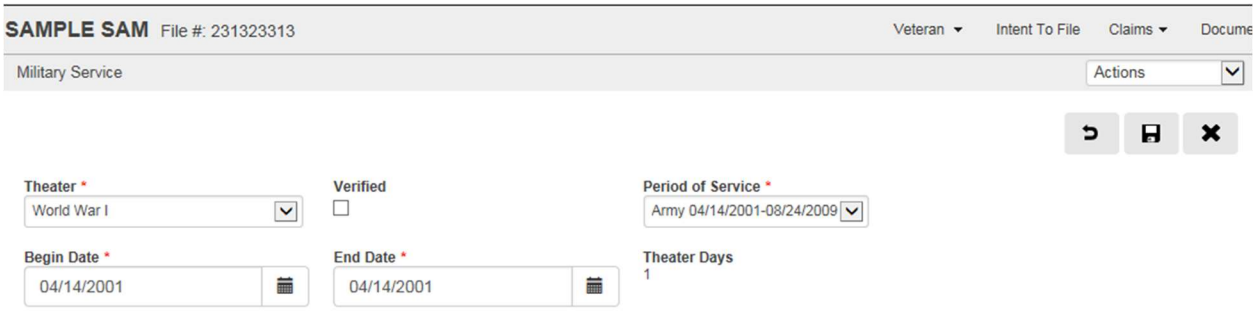
Military Theater information can now be managed in VBMS Core.

Add Theater Information

1. Search for the Veteran and access the Military Service screen.
2. Select the 'Add Theater of Service' button/link



Data entry fields will be available to record Theater information.



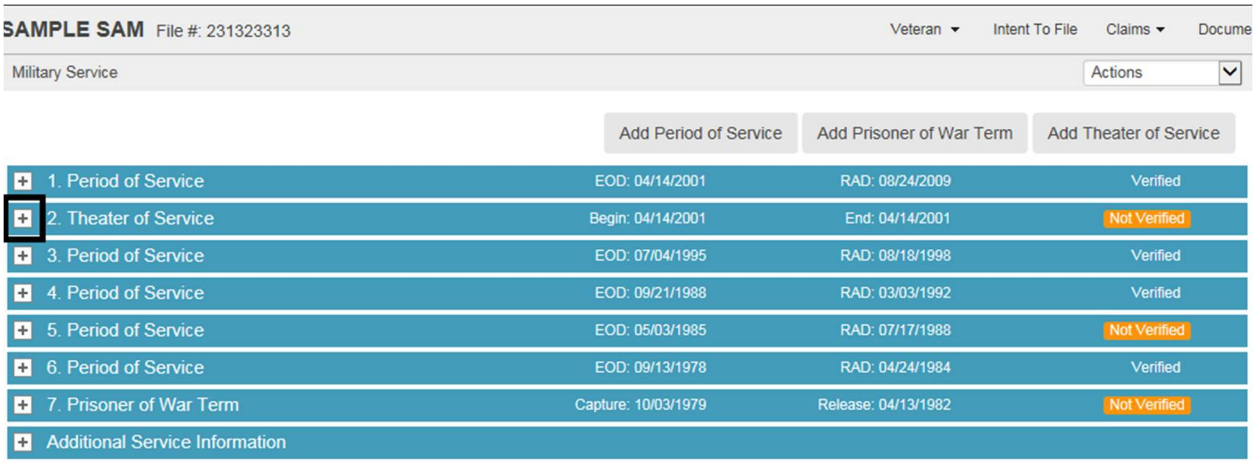
3. Record the Theater data.
4. Select the save icon to save your entries

   Or

5. Select the X icon to cancel the update process.

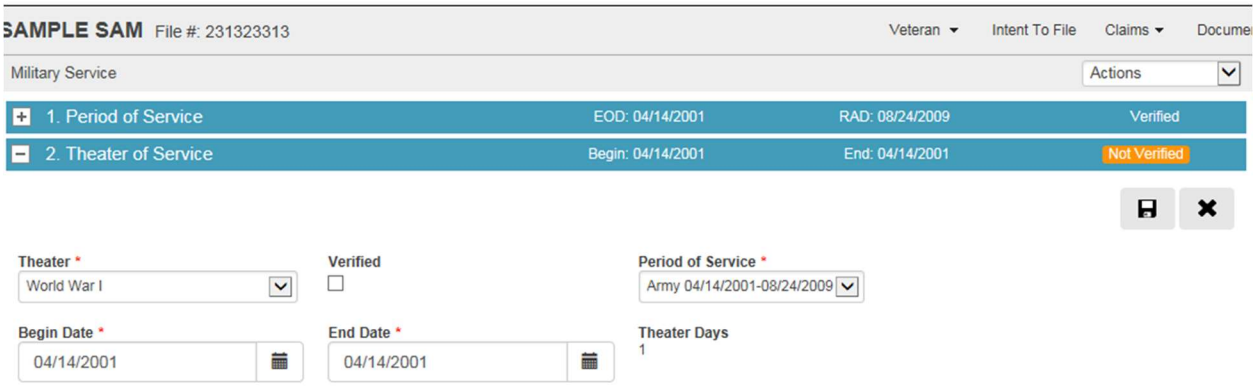
Edit Theater Information

1. Select the + sign next to the Theater of Service and expand to view the details for that Theater.



2. Select the pencil icon to access the data fields.

3. Update the information as appropriate



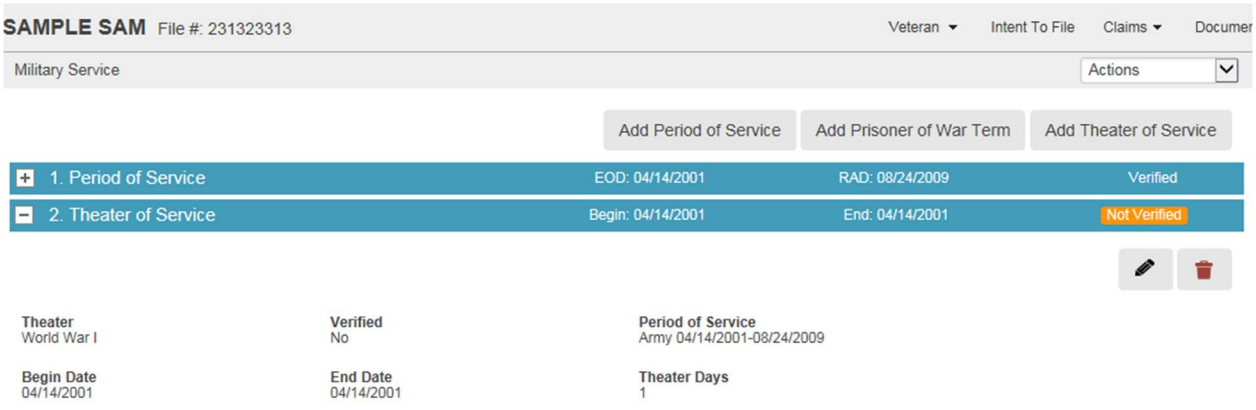
4. Select the Save icon.

Delete a Theater

Only Theater periods that are not verified can be deleted.

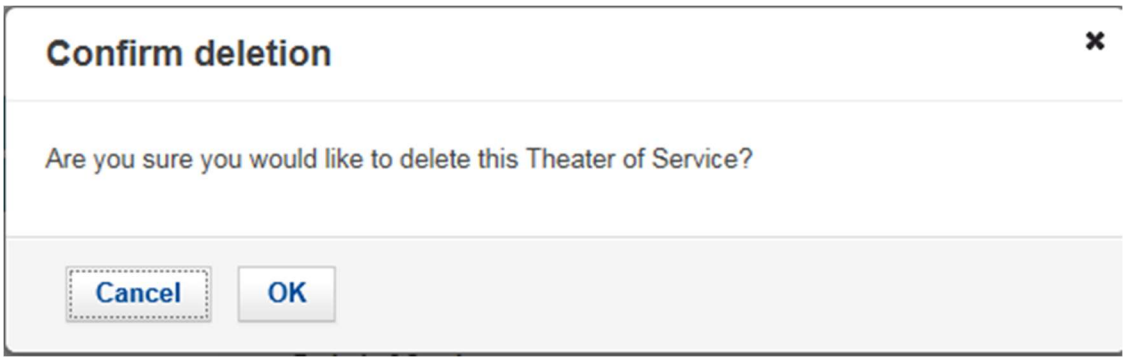
If a Theater has previously been marked as verified in error and must be deleted, you must first edit the term to change the verified indicator from yes to no or unknown.

After saving that change, select the pencil icon for that term again and the delete icon will be available.



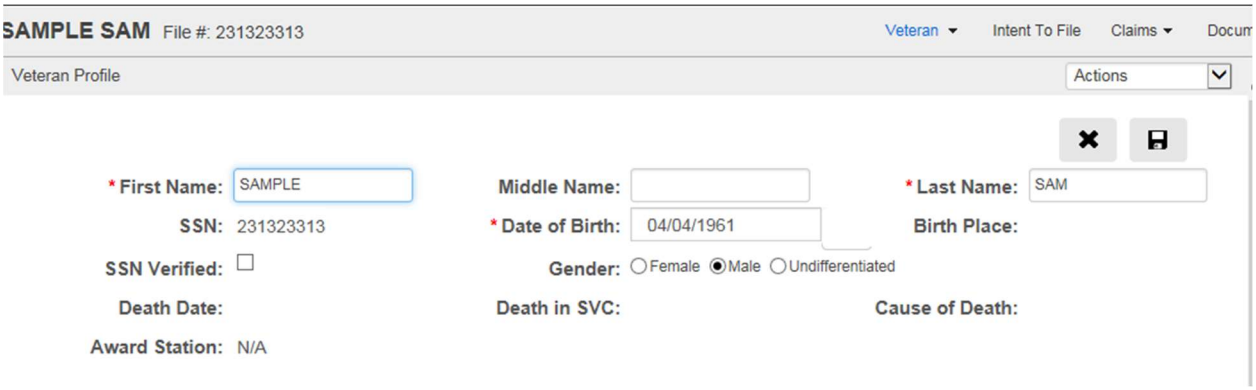
Select the delete icon

A confirmation message will display where you have the option to cancel or continue with the action to delete the term.



Update Veteran Date of Birth

1. Search for the Veteran and access the Profile screen.
2. Select the pencil icon to access the fields that can be edited.



3. Update the Veteran's birth date.
4. Select the save icon.

Update Veteran Date of Death

VBMS does not allow updates to the date of death and cause of death fields for a Veteran.

The BIRLS Update process must be used to edit or remove a date of death.

The Share FNOD process must be used to add or restore a date of death.

Additional Resources

- VBMS Release Information Website – Release Notes, User Guides, and Production Defect Fixes (Link)

  (note: final updates to the User Guides may not be available prior to the production availability date)

Document Revision History

Date Revised	Author	Changes
10/04/2019	Dawn Happel	SPP features added to VBMS Core in Oct 2019 as noted in summary
04/29/2021	Dawn Happel	Added instructions for editing date of death and cause of death for a Veteran